

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Regular Meeting of April 22, 2019
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Patterson called the meeting to order at 5:30 p.m.

ROLL CALL

The following members were present for the roll call: Mrs. Hamilton, Mr. Kollar, Mrs. Vance, and, Mr. Patterson.

19-04-48 Approve the Minutes of March 19, 2019, Regular Board Meeting and the March 25, 2019, Special Board Meeting

Mr. Kollar moved that the minutes of the March 19, 2019, regular board meeting and the March 25, 2019 special board meeting be approved. Mrs. Hamilton seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

RECOGNITION OF VISITORS

Bob Hlasko and his family, Buckeye HS principal, Kevin Jakob, Buckeye Superintendent, Kent Morgan, Charles Robertson, and Jacinda Yonker

19-04-49 Employ Robert Hlasko as Deputy Superintendent as-needed

Mr. Kollar moved to employ Robert Hlasko, Deputy Superintendent, on an as-needed basis, at a pay rate of \$50.00 per hour, effective April 22, 2019 – July 31, 2019. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Patterson, yes.

19-04-50 Employ Robert Hlasko as Deputy Superintendent

Mrs. Hamilton moved to employ Robert Hlasko, Deputy Superintendent, on a 2-year administrative contract, at a pay rate of \$115,000.00 per year, effective August 1, 2019 – July 31, 2021. Mrs. Vance seconded the motion.

VOTE: Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Kollar, yes; Mr. Patterson, yes.

White Scholarship Presentation

--Emma Fry - Highland High School
--Brennan Scheck – Black River High School

PUBLIC PARTICIPATION

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Mr. Ravanelli joined the board meeting at 5:52 p.m.

TREASURER'S REPORT

- A. Fund Statement – March 2019
- B. Reconciliation – March 2019
- C. Investment Review – March 2019
- D. List of Bills Paid – March 2019
- E. Funds Transfers or Adjustments

F. Next Governing Board Meeting – May 20, 2019, at 5:30 p.m.

19-04-51 Approve the Establishment Fund 499 SCC 9019

Mrs. Hamilton moved to approve the establishment Fun 499 SCC 9019 to account for the Parent Mentor Grant receipts and expenses. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

19-04-52 Approve the Transfer of Funds

Mrs. Vance moved to approve the transfer of \$400,000.00 from Fund 001 SCC 9260 – Benefits Fund with \$300,000.00 to be deposited into Fund 001 SCC 0000 – General Fund and \$100,000.00 to be deposited into Fund 001 SCC 9210 – Nursing Services. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

19-04-53 Authorize the Transfer of Funds

Mrs. Vance moved to authorize the transfer of up to \$250.00 from the General Fund account to the White Scholarship Fund account in order to provide funds for the FY19 scholarship award. Mr. Kollar seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

SUPERINTENDENT’S REPORT

- A. Meetings Attended
- B. County Service Agreements
- C. State Budget Update
- D. FY20 Proposed Rates/Holidays
- E. “Top Scholars” Recognition Dinner Feedback

Franklin B. Walter All-Scholastic Award and Galassi Scholarship Presentation

Samuel Oliver, Buckeye High School

BOARD MEMBERS’ REPORTS

- A. Legislative Liaison – Mrs. Hamilton gave an update on the state budget.

Staff Presentation – Scholarship Interviews

Smucker Scholarship

Ciara Hartman, Highland High School

- B. Student Achievement Liaison – Mrs. Vance gave an update on Nursing Services and the Fine Arts Program.

Staff Presentation – Scholarship Interviews

Graff Scholarship

Gabriel Sagan, Brunswick High School

- C. Policy Committee – Mr. Kollar recapped policy meeting that was held on Wednesday, March 20.
- D. Other

Staff Presentation – Scholarship Interviews

Graff Scholarship

Noah Toth, Brunswick High School

Nathan Reising, Medina High School

CONTINUING OLD BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

A. 19-04-54 Addendum to Substitute List

1. Addendum to the substitute teacher list for the 2018-2019 school year. (Attachment A)
2. Addendum to the ESC-employed substitute teachers listed for the Black River Local School District for the 2018-2019 school year. (Attachment B)

Mrs. Hamilton moved to approve the adoption of the above substitute list addendums. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Kollar, yes; Mrs. Vance, yes; Mr. Patterson, yes.

NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

A. 19-04-55 Personnel Agenda

Mrs. Hamilton moved to approve the following personnel agenda items pending the completion of paperwork and clear background check. Mr. Kollar seconded the motion.

Employ the following classified staff members for the 2018-2019 school year:

1. Kitiara Edwards, RN, at the Mogadore Local School District, at a pay rate of \$21.00 per hour, effective April 17, 2019 – July 31, 2019.
2. Taylor Johnson, Substitute LPN, at a pay rate of \$16.50 per hour, effective April 4, 2019 – July 31, 2019.
3. Sarah Norman, Substitute RN, at a pay rate of \$21.50 per hour, effective April 9, 2019 – July 31, 2019.
4. Lisa Rose, Substitute LPN, at a pay rate of \$17.00 per hour, effective March 20, 2019 – July 31, 2019.

Employ the following classified staff members for the 2018-2019 school year:

1. Cheryl Mendel, Parent Mentor, at a pay rate of \$25.00 per hour, effective April 1, 2019 – July 31, 2019.

Approve the change in status for the 2018-2019 school year.

1. Deborah Armenta, from an LPN to a Substitute LPN, effective April 4, 2019 – July 31, 2019.
2. Kayla Dean, from a Project Search Instructor, to a Substitute Project Search Instructor, at a pay rate of \$95.00 per day, effective August 1, 2019.
3. Barbara Ferrell, LPN, at the Buckeye Local School District, Thursdays and Fridays, at a pay rate of \$19.00 per hour, effective March 21, 2019 - July 31, 2019.
4. Vicki Mennell, from a Substitute LPN to a 1:1 LPN, at the Black River Local School District, effective April 3, 2019 – July 31, 2019.

Accept the following resignations for the 2018-2019 school year:

1. Sherri Gager, Treasurer's Assistant, amend original retirement date from May 15, 2019, to June 17, 2019.
2. Brandy Gray, Gifted Intervention Specialist, effective April 15, 2019.
3. David Reber, VLA Grader, effective April 22, 2019.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

B. Policy Items (Attachment C)

1. The first reading of the following policies:
 - AFC-1 - Evaluation of Cert Staff - OTES
 - AFC-2 - Evaluation of Cert Staff-Admins
 - BCC - Qualifications and Duties of the Treasurer
 - BDDG - Minutes
 - CBA - Qualifications and Duties of the Superintendent
 - DBD - Budget Planning
 - DECA - Administration of Federal Grant Funds
 - DGA - Authorized Signatures-Facsimile
 - DH - Bonded Employees and Officers
 - DJ - Purchasing

DJB - Petty Cash Accounts
 DJC - Bidding Requirements
 DJF - Purchasing Procedures
 DJF-R - Purchasing Procedures
 EBBA - First Aid
 EBC - Emergency Management and Safety Plans
 GA - Personnel Policies Goals
 GBE-R - Staff Health and Safety
 GBE - Staff Health and Safety
 GBH - Staff Student Relations
 GBI - Staff Gifts and Solicitations
 GBQ - Criminal Records Checks
 GCB-1 - Cert Staff Contracts and Compensation Plans Teachers
 GCB-2 - Cert Staff Contracts and Compensations Plans-Admini
 GCD - Certified Staff Hiring
 GCE - Part-Time and Substitute Certified Staff Employment
 GCN-1 - Evaluation of Prof Staff - OTEs
 GCN-2 - Evaluation of Certified Staff-Admins
 GCPD - Suspension & Termination of Cert Staff
 GDB - Staff Contracts and Compensation Plans
 GDC - Classified Staff Recruiting Posting
 GDE - Part Time-Temp and Sub Classified Staff
 GDI - Classified Staff Assignments and Transfers
 GDPD - Suspension-Demotion and Termination of Class Staff
 JED - Student Absences and Excuses
 JFCF - Hazing and Bullying
 JFCJ - Weapons in the Schools
 JG - Student Discipline
 JGDA - Emergency Removal of Student
 JHG - Reporting Child Abuse and Mandatory Training
 JHH - Notification about Sex Offenders
 JM - Staff Student Relations
 JP - Positive Behavior Interventions and Supports
 KH - Public Gifts to the ESC
 KI - Public Solicitations in the Schools

- C. 19-04-56 Award the Smucker Scholarship in the Amount of:**
 \$2,500.00 to Ciara Hartman, Highland High School for four years.
 Mr. Kollar moved to award the Smucker Scholarship as stated above. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

- D. 19-04-57 Award the Graff Scholarship in the Amount of:**
 \$800.00 to Gabriel Sagan, Brunswick High School.
 \$600.00 to Noah Toth, Brunswick High School.
 \$600.00 to Nathan Reising, Medina High School.
 Mr. Ravanelli moved to award the Graff Scholarship as stated above. Mr. Kollar seconded the motion.

VOTE: Mr. Ravanelli, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

E. 19-04-58 Approve the 2019-2020 Bus and Van Driver Physical Proposals (Attachment D, E, F, and G)

Mrs. Vance moved to approve the 2019-2020 Bus and Van Driver Physicals paid for by each district from:

1. Medical Mobile of Ohio, LLC
 - 6 plus employees at \$47.00
 - 1-5 employees at \$57.00 and a \$25.00 mobile fee.
2. Medina County Health Department at \$75.00 per physical.
3. Summa Health System at \$55.00 per physical
4. University Hospitals
 - For UH Occupational Health Clinic exams made by appointment at the following locations: Ashland, Beachwood, Parma and Portage \$60.00 per physical.
 - Medina onsite services at a specific location provided by the Medina County School District: 25 plus exams: \$60.00, 15-24 exams: \$60.00 plus \$25.00 per hour for provider, 1-14 exams: \$60.00 plus \$50.00 per hour for provider.
 - Mobile Unit Services at a specific location provided by the Medina County School District 25 plus exams: \$60.00 plus \$200.00 per day for unit, 15-24 exams: \$60.00 plus \$200.00 per day for unit plus \$25 per hour for provider, 1-14 exams: \$60.00 plus \$200.00 per day for unit plus \$50.00 per hour for provider.

Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

F. 19-04-59 Contract with NeoNet for Internet Service (Attachment H)

Mrs. Hamilton moved to approve the contract with NeoNet for internet service, at a rate of \$13,500.00 per year, effective July 1, 2019 – June 30, 2021. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Kollar, yes; Mrs. Vance, yes; Mr. Patterson, yes.

G. 19-04-60 2018-2019 County Service Agreement Amendments (ORC 3313.843 and 3313.845) (Attachments I, J, K, and L)

1. The Buckeye Local School District for Psychology Services.
2. The Medina City School District for 1:1 Paraprofessional Services.
3. The Mogadore Local School District for 1:1 Health Aide.
4. The Wellington Exempted Village School District for ELL Services.

Mrs. Hamilton moved to approve the above-listed 2018-2019 County Service Agreement Amendments. Mr. Kollar seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, Mrs. Vance, yes; Mr. Patterson, yes.

H. 19-04-61 2018-2019 County Service Agreement (3313.843 and 3313.845) (Attachment M)

1. The Medina County Park District for Technology Services

Mrs. Hamilton moved to approve the above-listed 2018-2019 County Service Agreement. Mr. Patterson seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Patterson, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Vance, yes.

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I. 19-04-62 2019-2020 County Service Agreement (3313.843 and 3313.845) (Attachments N, O, P and Q)

1. The Brunswick City School District
2. The Buckeye Local School District
3. The Cloverleaf Local School District
4. The Medina County Career Center

Mr. Kollar moved to approve the above-listed 2019-2020 County Service Agreements. Mr. Ravanelli seconded the motion.

VOTE: Mr. Kollar, yes; Mr. Ravanelli, yes; Mrs. Hamilton, yes; Mrs. Vance, yes; Mr. Patterson, yes.

J. 19-04-63 Accept Donation

Dennis and Christine Hanwell 2019 Visual Arts Festival \$25.00

Mrs. Vance moved to accept the above listed donation. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

K. 19-04-64 Approve Invoice from McGown & Markling

Mrs. Vance moved to approve an invoice in the revised amount of \$2,116.26 dated December 28, 2018, from McGown & Markling for services rendered through June 30, 2017. Mr. Patterson seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Patterson, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes.

L. 19-04-65 Approve Mileage Reimbursement for Tony Hatmaker

Mrs. Vance moved to approve mileage reimbursement for Tony Hatmaker, Treasurer in the amount of \$318.13 for the period of August 15, 2018 through March 19, 2019. Mrs. Hamilton seconded the motion.

VOTE: Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Kollar, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

M. 19-04-66 Approve Stipends

Mr. Kollar moved to approve stipends of \$320.00 to Jen Lewis, Sue McWilliams, and Jessica Wilbraham for Saturday ASL classes taught during the 2018-2019 school year. Mrs. Hamilton seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mrs. Vance, yes; Mr. Patterson, yes.

N. 19-04-67 Homer B. Smith Teacher of Excellence Award

Mrs. Hamilton moved to name Lisa Heinrich, of the Cloverleaf Local School District, as the 2019 recipient of the Homer B. Smith Teacher of Excellence Award and allocate \$1,500.00 for her Professional Development. Mr. Ravanelli seconded the motion.

VOTE: Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Kollar, yes; Mrs. Vance, yes; Mr. Patterson, yes.

O. 19-04-68 Approve the School Law Hotline Agreement

Mr. Kollar moved to approve the School Law Hotline Agreement offering the ESC of Medina County Governing Board five hours of pro bono legal services for the 2019-2020 school year. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

P. 19-04-69 Revise the Contract “End Dates” for the Following Employees

Steve Albery
Michael Eberl
Ronald Summers, Jr.
Gaylinn Pedro
Callie Rose
Sarah Tochinsky
Judith Weinermann
Natalia Ford
Jeremy Bonnet
Jeff Walter
Steven Albery
Melissa Ricciuti
Krista Shaw
Gwen Stawicki
Jodie Homyk
Mary K. Kastanis-Moxley
Jennifer Patrick
Dana Corraini
Wenli Fuller
Cari Wiley
Holly Harding
Tiffany Johnsen
Vicki Mennell
Lisa West
Sherri Gager

Mrs. Vance moved to revise the contract “end dates” for the above-listed employees from June 30, 2019, to July 31, 2019. Mr. Kollar seconded the motion.

VOTE: Mrs. Vance, yes; Mr. Kollar, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

ADJOURNMENT

Mr. Kollar moved the meeting be adjourned at 7:40 p.m. Mrs. Vance seconded the motion.

VOTE: Mr. Kollar, yes; Mrs. Vance, yes; Mrs. Hamilton, yes; Mr. Ravanelli, yes; Mr. Patterson, yes.

Minutes Approved:

President

Treasurer